

# Common Self-Employed Deductions

<b>Total Sales/Income:</b>		<b>Tax Year:</b>	<i>1099-Misc Income</i>
Accounting			
Advertising/Marketing			
Bank/Service Charges			
Commissions		Rent - <i>Equipment/Tools</i>	
Consulting		Rent - <i>Office</i>	
Continuing Education		Small Tools	
Dues & Subscriptions		Supplies	
Gifts (limit \$25 per client)		Taxes & Licenses	
Insurance - <i>Business/Equip</i>		Travel - <i>Airfare</i>	
Insurance - <i>Gen. Liability</i>		Travel - <i>Lodging/Car Rental</i>	
Interest - <i>Business Loan</i>		Wages (hired employees)	
Interest - <i>Bus. Credit Card</i>		- <i>Payroll taxes</i>	
Internet (business %)		Other _____	
Legal and Prof Services		Other _____	
Meals and Entertainment		Other _____	
Office Supplies		<b>Large Assets Purchased</b>	<i>*Consult Tax Preparer</i>
Permits & Fees			
Phone - <i>Cell (business %)</i>		<b>S.E. Health Insurance</b>	
Phone - <i>Office</i>			
Postage & Delivery		<b>Cost of Goods Sold</b>	
Printing		Contract Labor	
Repairs & Maintenance		Materials	

**Vehicle Deduction:**      **\*\*You are allowed the standard mileage deduction or actual expense - NOT BOTH.**

<b>Standard Mileage:</b>	<b>Actual Expenses:</b>
Total Mileage (one vehicle)	Fuel
<i>Business Mileage</i>	Insurance
<i>Commuting Mileage</i>	Repairs & Maintenance
Do you have written proof? <input type="checkbox"/> Yes <input type="checkbox"/> No	Parking/Tolls

<b>Office in Home Deduction:</b>	<b>Itemized Deductions/Schedule A:</b>
Total Sq. Ft. of Home	Medical
Sq. Ft. of Business Use	Sales Tax Paid (cars, etc.)
Mortgage Interest Paid	Mortgage Interest
Property Taxes	Property Taxes Paid
Utilities (Gas & Electric)	Donations - Cash
Home Owner Insurance	Donations - Goods
Repairs & Maintenance	<i>If goods are over \$500, provide documentation.</i>
Rent (if you do not own)	Unreimbursed Employee Expenses <i>*Please use new sheet</i>

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*Client Signature*